



**MSU Official Use  
Permit Request Form**

**(For MSU Service Vehicles Only)**

Request date: \_\_\_\_\_

Department: \_\_\_\_\_ Phone: \_\_\_\_\_

Requestor: \_\_\_\_\_ Email: \_\_\_\_\_

**Department Information**

Department Name:	
Contact Name/ Title:	
Address:	
Mailstop:	
Phone:	
Fax:	
Email:	

**Vehicle Information      1 for each service vehicle**

MSU Inventory# :	
VIN#	
Dept. Vehicle Identifier (i.e FM10):	
Make/Model:	
Year:	
Tag#:	

**Permit**

Do you need gated access?	
What is your justification for gated access?	

**Account Information**

Account Name	
Fund	
Organization	
Program	
Activity	

**OFFICE USE ONLY**

Permit #	
Date Purchased	

Permits cost \$20 and are valid up to 5 years.  
Please complete form and submit to Parking & Transit Services: [rlw76@msstate.edu](mailto:rlw76@msstate.edu). If you need assistance with the form please call 325-2755.